**Summerhill Street Elementary School**

**Parent School Support Committee**

**Agenda**

**Date**: January 15, 2020

**In Attendance:**

Dwayne Prest

Shannon Atherton

Angela Lamey – Jackson

Rhonda Morrow

Jessica Hachey

Melissa Walcott

Ariana Murissi

Paula Reed

Kate O’Rourke

Sheila Morgan

Jon DeYoung

**Regrets:**

Christie Jordan

Shala MacNeill

Colleen Foreman

**Time**: 6:30 P.M.

**Location**: Summerhill Street Elementary School, Board Room

**Call to Order:**

Meeting called to order by Dwayne Prest at 6:30 P.M.

**Welcome:**

Dwayne Prest welcomed the PSSC back from Christmas holidays

**Approval of the Agenda:**

**One change was recommended - switch new business #1 and #2 around**

Motion to approve agenda by Jon DeYoung

Seconded by Jessica Hachey

**Approval of the Minutes from Previous Meeting, December 4, 2019:**

One change to minutes under the transportation section the minutes read that there were 60-65 students in attendance at the meeting and it should read 60-65 parents were in attendance at the Transportation Town Hall.

Motion to approve the minutes by Ariana Murissi

Seconded by Melissa Walcott

**Business Arising from the Minutes:**

Mrs. Atherton has called a local company in Fredericton about the acquisition of water bottles for all students and to be given to guest speakers when they present. The price quoted seemed reasonable approx. $1600 for over 300 bottles and there will be the Summerhill logo on them. Update: the new water fountain has been installed. Teachers have been explaining the environmental significance of using the fountain and students are very interested in knowing the number of water bottles saved.

Bathroom doors were painted over the holidays and members were invited to look at the doors at the end of the meeting.

The PSSC budget is $800 and should be spent before the end of March – the question was raised if the PSSC budget could be spent to help defray the cost of the fountain? A motion was put forward by the Chair.

**Motion on the floor**

Dwayne Prest made a motion:

Could the PSSC budget of $800 be used to cover a portion of the payment for the new Summerhill water bottles?

**Vote taken and motion was approved**

**New Business:**

1. **OUR School survey results overview**

All Summerhill students in Grades 4 and 5 took the OUR School survey back in December and the data was sent to Mrs. Atherton over the Christmas holidays. PSSC members looked at the trends compared to the Canadian norm and also looked at the trend report comparing last year’s results to this year’s results. Sometimes clarification needed to be provided to students based on the questions presented. The survey is a snap shot of what is happening at Summerhill. There wasn’t any area that was alarming to Admin/staff based on data received. Time was spent looking at the trends and a general overview of the survey results. Mrs. Atherton mentioned that next year we can open the survey up to our Grade 3 students and we can modify our questions to make the survey more relatable to Summerhill. It was noted that positive behavior at school improved from last year’s results by 3%. The PLEP committee at Summerhill will look at conducting our own survey. A question was raised as to why a percentage of students do not feel safe at Summerhill? The PLEP team had discussed this as well and staff will spend time investigating deeper into the reason why some students may not feel safe based on the results. After discussing this at a staff meeting, the staff decided to focus on kindness, empathy, gratitude and character education in a more proactive approach. This will happen during the month of February. A goal was to have Peer Helpers established and they are visible on the playground. They also made classroom presentations to each homeroom about their roles and responsibilities.

1. **Summerhill SIP and PLEP Plan updates**

On January 6th, during the PL day, the staff looked at the OUR School survey then discussed our SIP updates/initiatives (PLEP, Reading Engagement, Science Engagement). Our SIP teams are looking at our goals monthly and updating. At the PL, all 3 school teams met and discussed what has been accomplished and what was the impact? Notes were submitted to administration about what has been done by each team. The Reading Engagement Challenge is working with our students and has been well received by PSSC parents. The word “challenge” seems to make a difference at Summerhill and increases excitement and engagement. The Healthy Learners challenge will begin soon. Each team is noticing some type of IMPACT in the work they are doing for School Improvement.

3) **Parent survey (sample questions)**

PSSC members are encouraged to think of questions that could be used in a survey to our parent population. What do you think parents would want to know about Summerhill? ASD-W Leadership leads can help Mrs. Atherton create a survey monkey for parents. It was suggested to keep the survey short (less than 10 questions).

Possible questions to ask parents might be:

* What are their thoughts are about safety and bullying? Does my child fee safe at school?
* What about safety for students as they walk to and from school? Is there anything else we can do to make the school safer for students?
* A question could be presented about parent/school/teacher communication or preferred way to communicate with parents.
* Could hot lunch options be presented? Can the Cash Online be modified to make the hot lunch more user friendly?
* What is the role of the PSSC?
* Also include one open ended question or comments

4) **PSSC Budget**

The PSSC budget of $800 will be used to help subsidize the purchase of school water bottles. Motion made and voted on.

**Correspondence:**

Erin Dyker is the coordinator for our Scholastic Book Fair February 18 - 21. Our Dance-a-Thon will be February 18th. Volunteers are needed for our upcoming book fair and you can contact Erin. If you want to be on our Summerhill volunteer list you can contact Mrs. Atherton and your name will be added. There is an opportunity for volunteers to do a food safety course (online modules) and the school will pay for parents to be trained. The cost is $39. Angie Jackson is the point of contact for our kitchen. We need more parents to take the food safety course and you can reach out to Mrs. Atherton for the link and the information.

**Closing Comments:**

We have another EA coming to Summerhill and we found this out prior to Christmas holiday.

**Date of Next Meeting and Potential Agenda Items:**

February 5th, 2020

**Adjournment:**

Motion to adjourn Angie Jackson

Seconded by Rhonda Morrow

Meeting adjourned at 7:37 P.M